

# 2015 Application for Summer Employment

# CAMP NOTRE DAME

FAIRVIEW • PENNSYLVANIA

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## Personal Information

I am applying for... *(Check all that apply)*

Resident Overnight Counselor

Kids Kamp Day Counselor

First Name

Last Name

Middle Name

Home Address

City

State

Zip Code

E-mail Address

School Address

City

State

Zip Code

Home Phone

Cell Phone

Gender

Are you a United States Citizen?

Date of Birth

Male

Yes

Female

No

Have you ever been convicted of a crime?

If Yes, please explain.

Yes

No

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## Educational Background and Certifications

Name of High School                      City                      Date of Completion (Expected)

College or Equivalent                      City                      Date of Completion (Expected)

Field of Study

Life Guard                      Expiration                      First Aid                      Expiration  
Certification                                            Certification                     

CPR Certification                      Expiration                      American Sign Language

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## Employment and Volunteer Experience

*(List most recent first)*

Position #1                      Place of Employment / Service

Contact Name                      Contact Phone                      From                      To  
                                                                 

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Position #2                      Place of Employment / Service

Contact Name                      Contact Phone                      From                      To  
                                                                 

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Position #3                      Place of Employment / Service

Contact Name                      Contact Phone                      From                      To  
                                                                 

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Questions About You

How did you hear about Camp Notre Dame?  
(Check all that apply)

Other

Camper

CIT Program

CND Staff

[www.campnotredame.com](http://www.campnotredame.com)

Parish Bulletin / Church

School / College

Other

What are your hobbies and interests?

Describe any volunteer experiences and their significance for you and those you served.

Describe any experiences working with children.

Why do you want to work at Camp Notre Dame?

What qualities or characteristics do you have that will enable you to meet the needs of children in an outdoor / camping environment?

Is there anything that would prevent you from fulfilling the demands of 8 weeks of "rustic" camp living?

Is there anything else you would like us to know about you?

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Please choose one of the following interview options.

*(We strongly encourage applicants to attend the first interview date as positions fill quickly!)*

March 7, 2015

April 18, 2015

Please contact me about the possibility of another interview date.

I certify that the information provided on this application (and any resume submitted) is true and complete and that I have not knowingly withheld any information which might, if disclosed, affect my application unfavorably. I understand that any misrepresentation or omission of facts on this application will be cause for rejection of this application or dismissal after employment.

*Upon reading and agreeing with the above statement please enter your first, middle, and last initial in the space provided below.*

I understand that if employed, I will be an at-will employee and that any agreements to the contrary must be in writing and signed by a designated camp official.

*Upon reading and agreeing with the above statement please enter your first, middle, and last initial in the space provided below.*

**The following are the general responsibilities and obligations required for employment:**

1. The philosophy of Camp Notre Dame is contained in its Mission Statement. Camp Notre Dame exists to assist in the “continuing growth of youth and family, by enriching their spiritual, cultural, intellectual, and physical development, in an atmosphere of nature and self-worth, all in harmony with God’s created world.” To this end, each activity at camp must be designed with a healthy combination of Christ Awareness, Recreation, and Education (CA.R.E.). Camp Notre Dame exists to provide a summer experience in the context of a Christian community based on principles in the Roman Catholic Tradition.

2. Each Resident Overnight Counselor is expected to be in residence for the eight weeks of the summer season and will be assigned to one of three duties for each week of the summer season: Cabin Counselor, Program Area Coordinator, and Utility Staff. A Cabin Counselor is responsible for ten to twelve campers and lives with this group throughout the week. A Program Area Coordinator is responsible for creating an exciting activity in one of the twelve program areas: Religious Activities, Special Activities, Nature Crafts, Nature Lodge, Outdoor Nature, Wilderness, Boating, Fishing, Pool/Water Safety, Target/Archery, Corral, and Teambuilding/Gaming. The Utility Staff is responsible for helping with set-up and clean up at each of the three daily meals, assisting the Food Service Manager/Cook, and assisting in projects intended to maintain the camp programs, grounds, and facilities.

3. For resident overnight counselors, the work week begins on Sunday at noon with a staff meeting and ends on Friday at approximately 9:00 p.m. or when all staff duties have been satisfactorily completed.

4. For resident overnight counselors, the daily schedule begins at 8:00 a.m. with Flag-raising and ends at Lights-out, which is usually at 10:00 p.m. Particular responsibilities (such as campouts and cabin patrol) may extend these hours.

5. For Kids Kamp day counselors, the work week is Monday thru Friday. The daily schedule begins at 7:30 a.m. with preparation for the day campers and normally ends at 5:00 p.m. after daily cleanup and pick up of the day campers.

6. Throughout the summer, all Camp Notre Staff members must make each decision and live each day with the wellbeing and safety of the campers in mind. “Camp is for the campers”.

*Upon reading and agreeing with the above statement please enter your first, middle, and last initial in the space provided below.*